



REQUEST FOR BIDS # ONHPO 1718-25730K-4

Professional Services for: Archaeological Field Inspections

BIDS DUE: January 15, 2021

Tri County Electric Cooperative, (TCEC) located in the Panhandle of Oklahoma requests fixed price per day bids for archaeological monitoring and reporting of reconductoring and re-spanning work on 23 miles of its distribution system in Cimarron County, Oklahoma.

An extreme snow and windstorm in April 2017 caused substantial damage to the distribution facilities of TCEC. An engineering firm surveyed the distribution system for damages to the conductor, after initial restoration of service. This survey identified approximately 1300 miles of line that were eligible for reconductoring and re-spanning due to the line being stretched (out of sag) and/or pole damage.

The Federal Emergency Management Agency (FEMA) is currently providing funds to TCEC as authorized under the Robert T. Stafford disaster Relief and Emergency Assistance Act, P.I. 93-28, as amended, in response to the major Disaster Declaration for FEMA-DR-4315 PW 91.

In accordance with Stipulation I.B.1(b) of the Programmatic Agreement (PA) among FEMA, the Oklahoma State Historic Preservation Office (SHPO), and the Oklahoma Archaeological Survey (OAS), the Grantee must initiate the Section 106 process by consulting with SHPO and OAS. TCEC consulted with SHPO and OAS by providing a letter of explanation and illustrated graphics of the area of work. As part of this process FEMA Environmental and Historic Preservation Office consulted with the Osage Nation Historical Preservation Office (ONHPO). ONHPO identified 23 miles of work in the NE corner of Cimarron County that requires monitoring and reporting of field work in this area because of potential archaeological and/or historic artifacts.

TCEC will use one line contractor and one crew at a time to reconductor and re-span the 23 miles of work that requires monitoring. Contractor crews generally work from 8:00 am to 5:00 pm five days per week, however work schedules may vary from general. Firms/Archaeologists are expected to follow crews regardless of work schedules. The per day bid should include all expenses including report writing, transportation, fuel, lodging, equipment and per diem. Work on this segment of the project is expected to begin on April 1, 2021 and conclude before November 26, 2020.

Firms/Archaeologists meeting the relevant qualifications published by the Secretary of the Interior (36 Code of Federal Regulation [CFR], Part 61, Appendix A), will supervise all work on this project. The archaeological field investigations should be completed in accordance with the following ONHPO procedures:

- 1) Procedures for Handling Human Remains during Authorized Intentional Excavations or during Inadvertent Discoveries of Human Remains,
- 2) Daily Monitoring Report,
- 3) Archaeological Monitoring Standards.

To obtain ONHPO documents listed above and maps of the 23-mile segment to be monitored please contact Travis Boyd (580) 652-4184 or e-mail TBoyd@tcec.coop.

To receive consideration, bid packages must be developed and submitted within these parameters:

1. All Bid packages must be received by mail or in person, **electronic bids will not be accepted**, by 5:00 p.m. on January 15, 2021 addressed to:
TCEC
Archaeological Monitoring
Attn: Travis Boyd
995 Mile 46 Road
PO Box 880
Hooker, OK 73945
2. The Bid package label must be clearly marked “**Sealed Bids for Archaeological Monitoring**”
3. Per day costs shall include all report writing, travel, lodging, meals, fuel, equipment, and any miscellaneous costs associated with meetings, review or other items.
4. A copy of Commercial General Liability Insurance Policy shall be submitted with bid package. Accord certificate is not acceptable.
5. **Bidders awarded work** will be required to submit a copy of Commercial General Liability Insurance Policy **with TCEC as additional insured before work begins. Accord certificate is not acceptable.**
6. **Bidders awarded work will be required to have or obtain;** liability insurance covering operations of not less than \$2 million each occurrence, property damage not less than \$2 million each occurrence, and \$2 million aggregate for accidents; liability auto insurance covering \$2 million per person, \$2 million each occurrence, and \$2

million property damage each occurrence.

TCEC ensures that small business enterprises (SBE), minority business enterprises (MBE) and women's business enterprises (WBE) are fully used. TCEC will require that each bidder fully comply with the requirements, terms, and conditions of the Federal policy 2 CFR part 215 and award a fair share of sub-agreements to SBE's, MBE's, and WBE's. The bidder commits itself to taking affirmative actions contained herein, prior to submission of bids or proposal assuring that SBE's, MBE's, and WBE's are solicited whenever they are potential sources of goods or services.

TCEC invites qualified Archaeologists (Firms) to submit a Bid package based upon the basic services outlined above.

Formal bid opening will be held on January 18, 2018, 1:00 PM CDT.

Selection Criteria Include:

1. Relevant experience-quality of previous work
2. Specialized experience and technical competence of the firm with respect to personnel whom will be in the field
3. Adequacy of project approach in the terms of addressing the needs set forth in the ONHPO Procedures and Standards
4. The past record of performances of the firm, safety record, insurance, and the ability of the firm to timely complete the work.
5. Ability to meet the schedule
6. Fixed Per Day Price

TCEC reserves the right to reject any, and all bids and to select one firm or multiple firms and award a contract that is deemed to be in the best interest of the Cooperative.